

## **NOW HIRING** In Need of 60 Client Service Professionals

As a representative of H&R Block, you will deliver an outstanding client experience by creating a warm and welcoming first and lasting impression that exceeds the unique needs and preferences of each client.

The Client Service Professional is responsible for:

- Greeting clients in a personalized, friendly, and inviting manner
- Matching clients with the best suited tax professional for their needs
- Scheduling clients how they would like to be scheduled
- Handling client exits by assuring all current and future needs are met
- Maintaining office cleanliness and organization of resources with team members
- Other duties as assigned

Onsite Recruitments will be held @ Gilbert location on the following dates:

<u>October 8, 2013 9AM - 1PM and October 22, 2013 9AM - 1PM</u>

## **Maricopa Workforce Connections** 735 N. Gilbert Road, Gilbert, AZ 85234

Equal opportunity employer/program.